



## EXHIBIT A

### ***Terms and Conditions for Use of Historic Oakland COVID-19 CONTRACT ADDENDUM***

Client Name: \_\_\_\_\_ Contract # \_\_\_\_\_ Rental Date(s): \_\_\_\_\_

By signing below, I agree to the following terms and conditions for use of **Historic Oakland at Town Center Community Association**. Failure to comply with any of the following may result in immediate termination of the event and forfeiture of the entire rental payment and security deposit.

1. The Executive Director of Town Center Community Association – Historic Oakland (“TCCA-HO”) has ultimate decision making authority to determine event capacity and if the venue is safe to open on the date and time of your scheduled event. Historic Oakland is a private venue not owned by Howard County.
2. During your rental, you must comply with all current Executive Orders in place by Federal, State, and Local Government agencies, which are subject to change at any time.
3. To review the most current **State of Maryland Executive Order** visit:  
<https://governor.maryland.gov/covid-19-pandemic-orders-and-guidance/>

To review the most current **Howard County Executive Order** visit:  
<https://www.howardcountymd.gov/News/ArticleID/2305/news021721>

a) **Maximum Capacity**

As of May 15, 2021, Historic Oakland is permitted to use the rental space at full capacity. Full capacity is 180 people in or outdoors. When renting Historic Oakland, you cannot combine the indoor and outdoor capacity numbers to exceed 180-person capacity.

b) **Mask/Face Coverings**

- Face masks can be worn at the discretion of the individual.
- Historic Oakland suggests if one is vaccinated you are not required to wear a mask. However, unvaccinated we strongly suggest, but do not require, wearing of mask.

c) **Physical Distance**

- Physical distancing of 6-feet apart is *suggested*, but not mandatory, while inside and outside the Manor House.

d) **Vendors, Food and Bar Service**

- Self-serve buffets and food stations are permitted.
- Food providers should use caution when providing food buffet style. It is *suggested*, but not mandatory, to have a staff person monitor the food line to ensure guests are not putting their hands in the food and utensils are handled properly.
- Vendors, servers, and/or wait staff are required to provide their own personal protection supplies.

***Subject to change based on the Governor, County Executive and/or TCCA Executive Director's orders at the time of the event.***

