

Event Date: _____

Contract #: _____



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Complimentary Wedding Ceremony Rehearsal Addendum

Permission is hereby requested by _____ (contract holder) to use **Historic Oakland** _____ (requested space). The space is provided by the Town Center Community Association for a Complimentary Wedding Ceremony Rehearsal.

_____ (contract holder) will be responsible for adhering to the terms of this addendum and will be on the premises during the entire wedding ceremony rehearsal.

In Wedding Party _____ Rehearsal Date _____ Entrance Time _____ Exit Time _____

Complimentary Wedding Ceremony Rehearsal Terms and Conditions:

- Complimentary wedding ceremony rehearsals may be scheduled for one (1) hour.
- Participants in the complimentary wedding ceremony rehearsal shall be limited to the number of the wedding party only.
- **If your wedding party stays beyond the scheduled end time, a charge of \$100/hour will be deducted from your security deposit.** If additional time is needed, it must be scheduled in advance and will be subject to hourly rental rates.
- Complimentary wedding ceremony rehearsal will be scheduled based on the availability of Historic Oakland and **must be approved** in advance by the Facility Manager.
- No decorating, set-up or drop-off of event materials can occur during your rehearsal time.
- No food or beverage may be served during rehearsal time. Alcohol is expressly prohibited.
- Requested wedding rehearsal space will be used "as is" No pre-arrangement of furniture will be given for complimentary rehearsal time.

Contract Holder Signature Date

TCCA Staff Signature Date