



# WEEKEND RENTAL RATES

Fridays 5:00 PM – 12:00 AM, Saturdays 9:00 – 12:00 AM, Sundays 4:00 – 11:00 PM

**Maximum Capacity: House – 180 / Ballroom – 80 / Tent - 180**

*BLUE PRICING: Discount on Rates for Columbia Association Assessed, Non-Profits, & Active Military*

WEEKENDS	# OF HOURS	RENTAL RATE
<b>FRIDAY – 5:00 PM to 12:00 AM SUNDAY – 4:00 PM to 11:00 PM</b>		
<b>Manor House &amp; Grounds (Exclusive Use)</b>	7	\$2,500 / <b>\$2,250</b>
<b>1<sup>st</sup> Floor &amp; Grounds</b>	7	\$2,100 / <b>\$1,890</b>
<b>SATURDAY</b>		
<b>Manor House &amp; Grounds (Exclusive Use)</b> (Choice of any 10-hour block of time between 9:00 AM & 12:00 AM)	10	\$3,200 / <b>\$2,880</b> (Tent rental discount – \$200 off above rate. Proof of tent rental required.)
<b>Manor House &amp; Grounds (Exclusive Use)</b>		
Between 8:00 AM & 4:00 PM	5-8	\$290 / <b>\$260</b> per hour
5:00 PM & 12:00 AM	7	\$2,600 / <b>\$2,340</b>
<b>1<sup>st</sup> Floor &amp; Grounds</b>		
Between 8:00 AM & 4:00 PM	5-8	\$270 / <b>\$240</b> per hour
5:00 PM & 12:00 AM	7	\$2,300 / <b>\$2,070</b>
<b>Total rental hours must include set-up and clean-up time.</b>		
<b>Payment Schedule</b>		
<ul style="list-style-type: none"> <li>❖ Upon execution of the contract, 50% of the Rental price is due.</li> <li>❖ 6 weeks prior to event date, remaining 50% Balance of Rental price is due as well as a <b>\$500, refundable, Security Deposit.</b></li> </ul>		

**Upgrade your banquet chairs! Gold Chiavari - \$6.00 per chair** (set-up & break-down included). Min 50 / Max 100

- Total rental hours must include set-up & clean-up time.
- Indoor/Outdoor white ceremony/reception chairs - **\$4.00** per chair (set-up & break-down included). Min 50 / Maximum 100
- Permissible Howard County sound levels will be enforced.
- Special rental conditions apply to parties for ages 1-21; please request addendum.
- Warming kitchen includes refrigerator, freezer, microwave, convection oven, warming cabinet, ice machine.
- **Complimentary:** 1 hour wedding ceremony rehearsal, ice machine, inside tables & chairs with set-up, on-site facility coordinator, free parking, sound system, covered outdoor veranda, dressing lounge.

**TENT:**

- Additional rental fee of \$1,100. Tent is exclusively sold and managed by Elite Tents and Events for Historic Oakland.
- All equipment used under the tent is **required** to be rented through Elite.
- Equipment, set up and breakdown under tent are an additional cost.
- Speak with Elite for more information and pricing regarding under tent equipment rentals.
- Speak with a Historic Oakland staff person for set-up or break-down pricing.
- Available for rent late March through mid-November. Tent is permanently installed on the brick patio in the rear yard & cannot be removed during these months.
- Includes cathedral side panels & interior lighting. Ceiling liner, chandeliers, up-lighting, heaters, fans, etc. are an extra rental fee.

**Manor House:** Ballroom, Veranda, Foyer, Library, Gaither, Sterrett, Ridgely, and Kitchen

**First Floor:** Ballroom, Veranda, Foyer, Library, and Kitchen

**Grounds:** Bishop's Garden, Front Lawn, and Back Lawn Adjacent to Tented Patio. **Does not** include tented area unless contracted for use through Elite.