



WEEKEND RENTAL RATES

Fridays 4:00 PM – 12:00 AM, Saturdays 8:00 AM – 12:00 AM, Sundays 10:00 AM – 11:00 PM

Maximum Capacity: House – 180 / Ballroom – 80 / Tent - 172

10 % Discount for Columbia Association Assessed Residents / Businesses, Non-Profits & Active Military

WEEKENDS		RENTAL RATE		
FRIDAY		<i>5 hrs</i>	<i>7 hrs</i>	
Manor House & Grounds (Exclusive Use) 4:00 PM to 12:00 AM		\$1,750	\$2,450	
1st Floor & Grounds 4:00 PM to 12:00 AM		\$1,500	\$2,100	
SATURDAY		<i>5 hrs</i>	<i>7 hrs</i>	<i>10 hrs</i>
Manor House & Grounds (Exclusive Use) 8:00 AM to 4:00 PM		\$1,500	\$2,100	\$3,300
	4:00 PM to 12:00 AM	\$1,900	\$2,660	
1st Floor & Grounds 8:00 AM to 4:00 PM		\$1,300	\$1,820	
	4:00 PM to 12:00 AM	\$1,700	\$2,380	
SUNDAY		<i>5 hrs</i>	<i>7 hrs</i>	<i>10 hrs</i>
Manor House & Grounds (Exclusive Use) 10:00 AM to 11:00 PM		\$1,500	\$2,100	\$2,900
1ST Floor & Grounds 10:00 AM to 11:00 PM		\$1,350	\$1,890	
Total rental hours must include set-up and clean-up time.				
Speak with staff for pricing on extra hours.				
Payment Schedule				
<ul style="list-style-type: none"> ❖ Upon execution of the contract, 50% of the Rental price is due. ❖ 6 weeks prior to event date, remaining 50% Balance of Rental price is due as well as a \$500, refundable, Security Deposit. 				

RENTAL INFORMATION

COMPLIMENTARY: 1-hour ceremony rehearsal for wedding ceremonies taking place at Historic Oakland, ice machine, inside tables & chairs with set-up, on-site facility assistant to manage venue, free parking, sound system, covered outdoor veranda, dressing lounge.

GENERAL:

- Rental includes use of warming kitchen which includes refrigerator, freezer, microwave, convection oven, warming cabinet, ice.
- Gold Chiavari chairs - **\$6.00** per chair (Minimum 50 / Maximum 100). Set-up & take-down included.
- Indoor/Outdoor white ceremony/reception chairs - **\$4.00** per chair (Minimum 50 / Maximum 100). Set-up & break-down included.
- Permissible Howard County sound levels will be enforced.
- Special rental conditions apply to parties for ages 1-21; please request addendum.
- When a national holiday falls on a weekday, **Sunday** rental rates apply to all social events.
- If event date is a national holiday, a **\$25** per hour premium for staffing will apply.

TENT:

- Tent is an additional fee of \$1,300 to rent and is exclusively sold and managed by *Elite Tents and Events* for Historic Oakland.
- If renting the tent, 1st floor rental of house is required which includes use of the kitchen and restrooms.
- All equipment used under the tent is **required** to be rented through *Elite* (tables, chairs, linens, etc.).
- Tent is *permanently installed* on the brick patio in the rear yard and cannot be removed during the months of March-November.
- Includes cathedral side panels, ceiling liner and interior lighting. Tables, chairs, and heaters/fans, etc., are an extra rental fee.
- Equipment, set-up and break-down under the tent are an additional cost. Speak with Oakland staff for pricing.
- Speak with an *Elite* representative directly (410-795-8368) for more information and pricing regarding all your tent needs.