



WEEKDAY RENTAL RATES

Monday–Thursday until **11:00 PM**, Friday until **4:00 PM**.
**Discount on Rates Extended to Columbia Association Assessed,
 Non-Profits, & Active Military in Blue**

1/11/2016

NUMBER OF HOURS	MEETINGS	SOCIAL EVENTS (\$250 SECURITY DEPOSIT)
BALLROOM (38' x 18') & Veranda (40' x 12'): \$120 / 108 per Hour. Max. Capacity: 74 (Banquet), 100 (Theater), 32 (Veranda)		
2	\$240 / 216	
4	\$320 / 288	\$420 / 378
8	\$575 / 518	\$690 / 621
LIBRARY: (16' x 18') \$40 / 36 per Hour Max. Capacity: 16 (Banquet) & 25 (Theater)		
2	\$80 / 72	
4	\$130 / 117	\$190 / 171
8	\$250 / 225	\$310 / 279
MAIN LEVEL (Ballroom, Veranda, Library and Foyer): \$150 / 135 per Hour Max. Capacity: 159		
2	\$300 / 270	
4	\$400 / 360	\$510 / 459
8	\$690 / 621	\$860 / 774
UPPER LEVEL – GAITHER ROOM: (30' x 18') \$80 / 72 per Hour Max. Capacity: 64 (Banquet) & 85 (Theater)		
2	\$160 / 144	
4	\$210 / 189	\$300 / 270
8	\$380 / 342	\$490 / 441
MEZZANINE – STERRETT: (18' x 19') \$50 / 45 per Hour. Max. Capacity: 32 (Banquet) & 40 (Theater) RIDGELY: (18' x 19') \$50 / 45 per Hour. Max. Capacity: 20 Conference Table seats 12		
2	\$100 / 90	
4	\$140 / 126	\$200 / 180
8	\$260 / 234	\$350 / 315
MANOR HOUSE (Main, Mezzanine, and Upper Level): \$185 / 166 per Hour. Max. Capacity: 200 TENT is extra*		
2	\$370* / 333*	
4	\$500* / 450*	\$660* / 594*
8	\$790* / 711*	\$1,050* / 945*
LOWER LEVEL – TOWN CENTER ROOM: (18' x 19') \$40 / 36 per Hour. Max. Capacity: 24 (Banquet) & 30 (Theater)		
2	\$80 / 72	
4	\$130 / 117	\$190 / 171
8	\$250 / 225	\$310 / 279
WARMING KITCHEN: \$50 in addition to any rental if kitchen is used Refrigerator, Freezer, Microwave, Convection Oven, Warming Cabinet, Counter Space, 3-Tier Sink, Ice Machine, Trash/Recycling Bins.		
\$250 Security Deposit for Meetings if Kitchen is Used.		

*Tent is available through our exclusive vendor for \$1,300 April – October.

- The rental hours must include set-up and clean-up time.
- Coffee/Tea Service is available for Meetings at **\$4.00** per person – includes variety of teas, caffeinated and decaffeinated coffee, cups, creamers, sugar & sweetener, hot chocolate.
- When a national holiday falls on a weekday, **Sunday** rental rates apply.
- Parties for ages 1-21, please request addendum.
- **Complimentary:** Table Linens for Meetings, Ice Machine, Inside Tables/Chairs w/Set-up, On-site Hospitality Staff, Off-Street Free Parking, Standard AV Equipment, In-House Sound System, Conference Phone, Veranda with Ballroom Rental.



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